

**Texas Association of Local WIC Directors**  
**Quarterly Board Meeting**  
**July 21, 2020**  
**MINUTES**

**Present on Day 1:**

Eileen Mendoza  
 Benny Jasso  
 Brandy Patteson

Margaret Payton  
 Leslie Hibbs  
 Janette Sepeda

Amanda Brogdon  
 Kathy Oliver  
 Karen Gibson

Kathrine Galvan  
 Clarissa Ramirez  
 Krystal Seger

Cristina Eureste  
 Michelle Cummings  
 Zahra Koopaei

Melissa Gutierrez  
 Kristi Kilgore  
 Guillermo Walls

Jolene Norbert-Harrell  
 Claudia Soto

TOPIC	DISCUSSION	ACTIONS/ RECOMMENDATIONS	RESPONSIBILITY	COMPLETION DATE
<b>CALL TO ORDER</b> DAY 1: 07/21/20 Eileen Mendoza	The regular quarterly meeting of the Texas Association of Local WIC Directors was called to order at 8:14 am on July 21, 2020 using Zoom by Eileen Mendoza. A quorum was present.	N/A	N/A	N/A
<b>APPROVAL OF MINUTES</b> Leslie Hibbs	The Board reviewed the January 28-29, 2020 TALWD Quarterly Board Meeting minutes. No corrections were made to the January Board Meeting minutes.  The Board reviewed the March 12, 2020 TALWD Executive Board Meeting minutes. No corrections were made to the minutes.  The Board reviewed the April 21, 2020 TALWD Quarterly Board Meeting minutes. Corrections were made to the April Board Meeting minutes as follows: Added Eileen Mendoza and Leslie Hibbs in attendance.	A motion was made by Margaret Payton to approve the January 28-29, 2020 TALWD Quarterly Board Meeting minutes. Karen Gibson seconded the motion. The motion carried.  A motion was made by Karen Gibson to approve the March 12, 2020 TALWD Executive Board Meeting minutes. Benny Jasso seconded the motion. The motion carried.  A motion was made by Margaret Payton to approve the April 21, 2020 TALWD Quarterly Board Meeting minutes. Karen Gibson seconded the motion. The motion carried.	Nikki Morrow will finalize meeting minutes.  Nikki Morrow will finalize meeting minutes.  Nikki Morrow will finalize meeting minutes.	Immediate  Immediate  Immediate
<b>TREASURER'S REPORT</b> Benny Jasso	The Treasurer's report and financial statements were distributed and verbally reviewed by Benny Jasso.	N/A	N/A	N/A
Vice President of Organization and Development, Jammie Wright was absent. Eileen Mendoza called upon the following committees for reports:				
<b>BUSINESS &amp; FINANCE</b> Margaret Payton	A written and verbal report was submitted by Margaret Payton.	No action needed at this time.	N/A	N/A
<b>LEGISLATIVE</b> Leslie Hibbs	A written and verbal report was submitted by Leslie Hibbs	No action needed at this time.	N/A	N/A
<b>MARKETING</b> Janette Sepeda	A written and verbal report was submitted by Janette Sepeda.	No action needed at this time.	N/A	N/A

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<b>MEMBERSHIP</b> Amanda Brogdon	A written and verbal report was submitted by Amanda Brogdon.	No action needed at this time.	N/A	N/A
Vice President of Program Operations, Brandy Patteson, called upon the following committees for reports				
<b>NUTRITION ED</b> Kathy Oliver	A written and verbal report was submitted by Kathy Oliver.	No action needed at this time.	N/A	N/A
<b>BREASTFEEDING</b> Karen Gibson	A written and verbal report was submitted by Karen Gibson.	No action needed at this time.	N/A	N/A
<b>CLIENT SERVICES</b> Jammie Wright	A written report was submitted by Jammie Wright and was verbally presented by Brandy Patteson.	No action needed at this time.	N/A	N/A
<b>LOCAL AGENCY ADMINISTRATION</b> Krystal Seger	A written and verbal report was submitted by Krystal Seger.	No action needed at this time.	N/A	N/A
<b>FUNDING TASK FORCE</b> MARGARET PAYTON	A verbal report and discussion held by Margaret Payton.	No action needed at this time	N/A	N/A
<b>TECHNOLOGY TASK FORCE</b> Brandy Patteson	Eileen Mendoza appointed Brandy Patteson as the new chair of the Technology Task Force.	No action needed at this time	N/A	N/A
<b>REOPENING TASK FORCE</b> Amanda Brogdon Eileen Mendoza	Discussion held by Amanda Brogdon and Eileen Mendoza.	No action needed at this time	N/A	N/A
<b>Regional Reports</b>				
<b>CENTRAL REGION</b> Annette Phinney	A written report was submitted by Annette Phinney and was verbally presented by Eileen Mendoza.	No action needed at this time.	N/A	N/A
<b>PANHANDLE REGION</b> Margaret Payton	A written and verbal report was submitted by Margaret Payton.	No action needed at this time.	N/A	N/A
<b>WESTERN REGION</b> Cristina Eureste	A written and verbal report was submitted by Cristina Eureste.	No action needed at this time.	N/A	N/A
<b>NORTHERN REGION</b> Michelle Cummings	A written and verbal report was submitted by Michelle Cummings.	No action needed at this time.	N/A	N/A
<b>GULF COAST REGION</b> Zahra Koopaei	A written and verbal report was submitted by Zahra Koopaei.	No action needed at this time.	N/A	N/A
<b>SOUTHWESTERN REGION</b> Melissa Gutierrez	A written and verbal report was submitted by Melissa Gutierrez.	No action needed at this time.	N/A	N/A
<b>EASTERN REGION</b> Kristi Kilgore	A written and verbal report was submitted by Kristi Kilgore.	No action needed at this time.	N/A	N/A

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<b>SOUTHERN REGION</b> Guillermo Walls	A written and verbal report was submitted by Guillermo Walls.	No action needed at this time.	N/A	N/A
<b>NEWSLETTER</b> Jolene Norbert-Harrell	A written and verbal report was submitted by Jolene Norbert-Harrell.	No newsletter at this time.	N/A	N/A
<b>HISTORIAN</b> Claudia Soto	A written and verbal report was submitted by Claudia Soto.	No action needed at this time.	N/A	N/A
<b>PAST PRESIDENTS COUNCIL</b> Tecora Smith	A written report was submitted by Tecora Smith and was verbally presented by Eileen Mendoza.	No action needed at this time.	N/A	N/A
<b>NATIONAL WIC ASSOCIATION (NWA)</b> Rep – Clarissa Ramirez	A written and verbal report was submitted by Clarissa Ramirez.	No action needed at this time.	N/A	N/A
<b>FUNDING TASK FORCE</b> Margaret Payton	A written and verbal report was submitted by Margaret Payton.	No action needed at this time.	N/A	N/A
<b>OLD BUSINESS</b> Eileen Mendoza	Review and discussion of April TALWD Board Meeting State Questions and responses led by Eileen Mendoza.  2019 Audit Review Group will submit their report during the Annual Meeting.  2020 Annual TALWD Meeting hosted by the Panhandle Region may be virtual.	No action needed at this time.	N/A	N/A
<b>NEW BUSINESS</b> Eileen Mendoza	Discussion regarding a shift in breastfeeding trainings going virtual instead of in person.  Discussion on ways the State agency could potentially assist us and what to propose to them when we meet with them later.	No action needed at this time.  Respond to the survey of dates to meet with State	N/A  Board members	N/A  Immediate
<b>ADJOURNMENT</b> Eileen Mendoza	The July21, 2020 TALWD Quarterly Board Meeting was adjourned at 3:14 pm.	A motion was made by Kathleen Oliver to adjourn the meeting. Krystal Seger seconded the motion. The motion carried.		

Minutes Prepared by: Leslie Hibbs Date: July 21, 2020  
Minutes Approved by the TALWD Board on: 01/26/2021